



## HR MANAGEMENT SOLUTIONS

HR Essentials is the perfect solution to help any organization better manage their HR processes and compliance. With online and on-call resources, HR Essentials offers on-demand access to online interactive training, practical HR resources, and legal expertise.

HR Essentials offers an online library of HR resources including training videos, sample forms and policies, regular HR updates, news alerts, and employment law resources. Users will also gain access to on-demand HR expertise through the Ask the HR Expert Helpdesk. A team of certified HR consultants and attorneys are ready to help with human resource questions or issues. Improve processes and ensure HR compliance with HR Essentials.

**Award-winning** training

Online, on-call **solutions**

**Stronger** HR programs

## HR Essentials



### Online HR Compliance and Employee Training

Our award-winning content provides engaging, interactive, and informative educational materials for a multitude of topics.



### HR & Benefits Library

Contains policies, forms, videos, tools, and wizards to help guide through complex HR issues.



### Ask the HR Expert

On-demand helpdesk with access to certified HR professionals and attorneys to answer your HR questions. Newsletters, regulatory alerts, and webinars on HR relevant topics are also included.

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# TOOLS YOU NEED TO ENHANCE YOUR HR PROCESSES

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## **Online HR Training — Effective training for managers and employees on over 90 HR topics including:**

- Anti-Harassment
- Violence in the Workplace
- Interviewing
- Drug Free Workplace Programs
- HR Best Practices

## **On-Demand Expertise — Immediate, professional consulting on any HR issue.**

- Employee Behavioral Issues
- Harassment and Discrimination
- Excessive Absenteeism
- Americans with Disabilities Act (ADA)
- Termination for Cause
- Family and Medical Leave Act (FMLA)
- Wage and Hour Issues
- Wrongful Termination
- Investigations
- Workers Compensation Claims Management
- ICE (I-9) Audits

## **HR & Benefits Library — Access to practical resources including:**

- Salary Benchmarking Application
- Employment Law Finder
- Employee Manual Builder
- Sample Forms and Policies
- Training Videos for Common HR Issues
- Federal and State Labor Posters

## **HR Helpdesk — Ask the HR Expert Helpdesk offers:**

- Practical Guidance
- Certified HR Professionals
- Access to Labor and Employment Attorneys
- Newsletters, Regulatory Alerts, and Webinars  
- (Webinar times may vary Mon - Fri 7am-5pm MST)



## **HR Essentials**

### **Ensure HR Compliance**

Stay in compliance with HR issues, federal and state labor laws, and other regulations.

### **Strengthen HR Programs**

Information and tools you need to effectively manage your most valuable asset — your people.

### **Avoid Fees and Penalties Tied to HR Issues**

Avoid fees and penalties with access to the information you need to handle state and federal regulations.